

DRAFT MINUTES
BOARD MEETING
Archway Charter School
December 4, 2024

The board meeting was held at 4:00pm on 12/4/24 via Zoom. In attendance were:

- Matt Metcalf - via Zoom
- Justin Green - via Zoom
- Yusufu Jinkiri - via Zoom
- Daphne Smith - via Zoom
- David Herndon - via Zoom

Item I: CALL TO ORDER

Dr. Herndon, Executive Director and Secretary called the meeting to order at 4:04pm.

Item II: ADOPTION OF THE AGENDA

Dr. Herndon requested a motion to adopt the agenda.

- Motion: Metcalf
- Second: Green
- There being no discussion and following a vote in favor by all members present and participating, the motion carried.

Item III: APPROVAL OF THE MINUTES

This being the first meeting, there were no minutes to approve.

Item IV: NEW BUSINESS

A) Dr. Herndon requested a motion to formally approve the following board members: Matt Metcalf, Justin Green, and Yusufu Jinkiri. It was determined that since Metcalf, Green, and Jinkiri were all listed on the charter application as board members, a formal vote may not be necessary. However, all agreed to approve the others as official members.

B) Installation of Board Officers

Dr. Green made a motion to elect Matt Metcalf as Board Chair.

- Motion: Green



- Second: Jinkiri
- There being no discussion followed by a vote in favor by all members present and participating, the motion carried.

Mr. Metcalf made a motion to elect Justin Green as Vice Chair.

- Motion: Metcalf
- Second: Jinkiri
- There being no discussion followed by a vote in favor by all members present and participating, the motion carried.

C) Acceptance of New Board Member

Mr. Metcalf requested a motion to approve Dr. Daphne Smith as Board Member.

- Motion: Jinkiri
- Second: Green
- There being no discussion followed by a vote in favor by all members present and participating, the motion carried.

D) Acceptance of Resignation from Board

Mr. Metcalf requested a motion to approve the resignation of Jutta Devenish from the Archway board.

- Motion: Green
- Second: Jinkiri
- There being no discussion followed by a vote in favor by all members present and participating, the motion carried.

Item V: EXECUTIVE DIRECTOR REPORT

Dr. Herndon shared an update on the school's approval status and mentioned the potential conditions being proposed by MCASB. On 12/9/24 Herndon and Metcalf will attend the MCASB meeting to sign the official charter agreement. However, Herndon stated Embark's legal team will be sending a letter to MCASB challenging the conditions from a legal standpoint. Herndon stated he will distribute a copy of the letter to the board.

Herndon stated the school has officially decided to delay its opening until August 2026 and funding is currently being explored through additional grants and philanthropy.



Dr. Herndon mentioned the need for additional board members, specifically those with expertise in the legal field and direct ties to Humphreys County. Herndon mentioned that in the MCASB meeting on 12/9/24 Archway should expect to learn more about their proposed timeline for implementation that will have direct implications to items that need to be addressed in upcoming board meetings.

Item VI: FINANCIAL REPORT

There being no finances, no report was given.

Item VII: COMMITTEE REPORTS

No committees have been yet formed, so no reports were available.

Item VII: NEXT MEETING

Mr. Metcalf requested a discussion on when is a generally good time for meetings. After some discussion it was decided that Dr. Herndon would send out a Doodle poll to request a meeting time for January 16th, 20th, or 21st.

Item XI: ADJOURN

Mr. Metcalf requested a motion to adjourn.

- Motion: Green
- Second: Jinkiri
- There being no discussion followed by a vote in favor by all members present and participating, the motion carried.

