

**MINUTES**  
**SPECIAL CALLED BOARD MEETING**  
Archway Charter School  
January 21, 2026

**Item I: CALL TO ORDER**

The board meeting was held at 5:07pm on 1/21/26 via Zoom. In attendance were:

- Matt Metcalf - via Zoom
- Yusufu Jinkiri - via Zoom
- Daphne Smith - via Zoom
- David Herndon - via Zoom

**Item II: ADOPTION OF THE AGENDA**

Mr. Metcalf requested a motion to adopt the agenda.

- Motion: Jinkiri
- Second: Smith
- There being no discussion and following a vote in favor by all members present and participating, the motion carried.

**Item III: NEW BUSINESS**

- **Action Item: Approve David Herndon, Executive Director, as an official signer on Archway's Bank Account.**

Mr. Metcalf requested a motion to approve the Dr. David Herndon as a signer for the school's bank account at Guaranty Bank.

- Motion: Jinkiri
- Second: Smith
- There being no discussion and following a vote in favor by all members present and participating, the motion carried.

- **Action Item: Approve Derick Hinckley, Director of Operations, as an official signer on Archway's Bank Account.**

Mr. Metcalf requested a motion to approve the Mr. Derek Hinckley as a signer for the school's bank account at Guaranty Bank.

- Motion: Jinkiri
- Second: Smith
- There being no discussion and following a vote in favor by all members present and participating, the motion carried.



#### Item IV: ADJOURN

Mr. Metcalf requested a motion to adjourn.

- Motion: Smith
- Second: Jinkiri
- There being no discussion followed by a vote in favor by all members present and participating, the motion carried.

