Minutes
Board Meeting
Archway Charter School
March 24, 2026

Item I: CALL TO ORDER
The board meeting was held at 5:08pm on via Zoom. In attendance were:
- Matt Metcalf - via Zoom
- Yusufu Jinkiri - via Zoom
- Justin Green - via Zoom
- David Herndon - via Zoom
- Derek Hinckley - via Zoom
- Paul Boye - via Zoom

Item II: ADOPTION OF THE AGENDA
Mr. Metcalf requested a motion to adopt the agenda.
- Motion: Green
- Second: Jinkiri
- There being no discussion and following a vote in favor by all members present and participating, the motion carried.

Item III: APPROVAL OF THE MINUTES
- Minutes Board Meeting Archway 2.24.26.docx

Mr. Metcalf made a motion to approve the minutes from the 2/24/26 meeting.
- Motion: Green
- Second: Jinkiri
- There being no discussion and following a vote in favor by all members present and participating, the motion carried.

Item IV: OLD BUSINESS
- Board Training
- Background Checks

Item V: NEW BUSINESS
- New Board Member Candidate Introduction

- **Action Item: New Board Members**
    - **Paul Boye**

Mr. Metcalf made a motion to approve new board member Paul Boye.

- Motion: Green
- Second: Jinkiri
- There being no discussion and following a vote in favor by all members present and participating, the motion carried.

- **Action Item: Student Handbook Approval**
    - **Archway Charter School Student Handbook DRAFT 03.23.2026**

Mr. Metcalf made a motion to approve the Student Handbook.

- Motion: Jinkiri
- Second: Green
- There being no discussion and following a vote in favor by all members present and participating, the motion carried.

- **Action Item: Employee Handbook Approval**
    - **Employee Handbook V1 DRAFT**

Mr. Metcalf made a motion to approve the Employee Handbook.

- Motion: Jinkiri
- Second: Green
- There being no discussion and following a vote in favor by all members present and participating, the motion carried.

Item VI: EXECUTIVE DIRECTOR REPORT

- Enrollment/Recruitment Update
- Staffing Update
- Creation of Committees

Dr. Herndon provided updates on the items above.

Item VII: FINANCIAL REPORT

- Financial Report: D. Hinckley
- Statement of Activity 03.24.2026.pdf

Mr. Hinckley provided a summary of the Financial statement.

Item VIII: COMMITTEE REPORTS

- None

Item IX: NEXT MEETING

- April 21, 2026, 5pm

Item X: ADJOURN

Mr. Metcalf requested a motion to adjourn.

- Motion: Green
- Second: Jinkiri
- There being no discussion followed by a vote in favor by all members present and participating, the motion carried.