

MINUTES
SPECIAL CALLED BOARD MEETING
Archway Charter School
September 3, 2026

Item I: CALL TO ORDER

The board meeting was held at 5:03pm on via Zoom. In attendance were:

- Matt Metcalf - via Zoom
- Yusufu Jinkiri - via Zoom
- Portia Collins - via Zoom
- David Herndon - via Zoom
- Derek Hinckely - via Zoom
- Fredrick Tidwell - via Zoom

Item II: ADOPTION OF THE AGENDA

Mr. Metcalf requested a motion to adopt the agenda.

- Motion: Collins
- Second: Jinkiri

Item III: APPROVAL OF THE MINUTES

- No minutes to approve (last month's minutes will be approved at the regular meeting in September)

Item IV: OLD BUSINESS

- None

Item V: NEW BUSINESS

- Qualifying Charitable Organization (QCO) Formation: D. Hinckley
 - **ACTION ITEM:** Approval of the formation of a subsidiary 501c3 eligible to pursue QCO funds through the Children's Promise ActMr. Hinckley explained the reasoning for and details of QCO formation.
Mr. Metcalf requested a motion to approve the QCO formation
 - Motion: Collins
 - Second: Jinkiri
 - The motion passed.



- New Board Member Candidate Introduction: Frederick Tidwell
 - [Candidate documents](#)
 - **ACTION ITEM:** Approval of new board member
 Mr. Metcalf requested a motion to approve the board membership of Fredrick Tidwell.
 - Motion: Collins
 - Second: Jinkiri
 - The motion passed.
- Mrs. Collins announced that she will be resigning from her board position as she plans to accept an offer to teach Social Studies at Archway.

Item VI: EXECUTIVE DIRECTOR REPORT

- None

Item VII: FINANCIAL REPORT

- None

Item VIII: COMMITTEE REPORTS

- None

Item IX: NEXT MEETING

- September 21, 2026 @ 5pm

Item X: ADJOURN

Mr. Metcalf adjourned the meeting at 5:30pm.